

Task: O3.1.62 Conduct a Pilot Competency/Proficiency Check for a 14 CFR Part 125 Operator													
Function: 3.0 Certification													
Duty: 3.1 Airman Certification													
Previous Task Analysis:						Difficulty: 3		Criticality: Y					
						Importance: 4		Time:					
						Frequency: 1		Job Aid: Y					
PTRS Tracking						Specialty							
1541	1542	1543				S	O	M	E	F	A	C	T
							P						

Legal References:

49 USC 40104	Promotion of Civil Aeronautics and Safety of Air Commerce
49 USC 40113	Administrative
49 USC 44701	General Requirements
49 USC 44702	Issuance of Certificates
49 USC 44703	Airman Certificates
49 USC 44709	Amendments, Modifications, Suspensions, and Revocations of Certificates

Purpose:

To determine if an airman is qualified as a pilot-in-command or second-in-command for 14 CFR Part 125 Operator or to determine that the pilot-in-command is proficient in flight solely by reference to instruments

Significant Interfaces:

Principal Operations Inspector (POI)
Flight Standards District Office
Certificate Holding District Office
Certificate Holder
Airman

Procedural Guidance:

14 CFR Part 61,	Certification: Pilots and Flight Instructors
14 CFR Part 125,	Certification and Operations: Airplanes Having a Seating Capacity of 20 or More Passengers, or a Maximum Payload Capacity of 6,000 Pounds or More; and Rules Governing Persons On Board Such Aircraft
Order 1380.51,	Programmed Tracking and Reporting Subsystem
Order 4040.9D,	Aircraft Management Program
Order 8900.1,	Flight Standards Information Management System (FSIMS)
Appropriate Practical Test Standards	

NOTE: Ensure you are using the most current information. The Flight Standards Information Management System (FSIMS) may be used to obtain current guidance.

Forms:

FAA Form 8000-36,
FAA Form 8410-3

PTRS Transmittal Form
Airman Competency/Proficiency Check

Steps, Sub-Steps & Knowledges	Recommended Training
<ol style="list-style-type: none"> 1. Receive request from POI or operator for competency/proficiency check <ul style="list-style-type: none"> K: 14 CFR § 125.287 K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10 K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10, Fig. 5-47 2. Open PTRS record <ul style="list-style-type: none"> K: Order 1380.51 3. If EBC current and qualified, schedule competency/proficiency check <ul style="list-style-type: none"> K: 14 CFR § 125.287 K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10 K: Order 4040.9D, App. 11 <ol style="list-style-type: none"> 3.1 Review office files and computer data <ul style="list-style-type: none"> K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10 3.2 Review Operator's training manual <ul style="list-style-type: none"> K: 14 CFR § 125.71 K: 14 CFR § 125.73 K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10 3.3 Review aircraft operations manual <ul style="list-style-type: none"> K: 14 CFR § 125.71 K: 14 CFR § 125.73 K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10 3.4 Review previous competency/proficiency checks <ul style="list-style-type: none"> K: 14 CFR § 125.287 K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10 4. Evaluate pilot documents <ol style="list-style-type: none"> 4.1 Verify applicant's identity <ul style="list-style-type: none"> K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10 4.2 Inspect pilot certificate <ul style="list-style-type: none"> K: 14 CFR § 61.3 K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10 4.3 Inspect medical certificate <ul style="list-style-type: none"> K: 14 CFR § 61.3 K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10 4.4 Inspect pilot's training record <ul style="list-style-type: none"> K: 14 CFR § 125.401 5. Conduct pilot competency/proficiency check <ul style="list-style-type: none"> K: 14 CFR § 125.287 	

Steps, Sub-Steps & Knowledges		Recommended Training
	K: 14 CFR § 125.291	
	K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10	
	K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10, Fig. 5-47	
5.1	Conduct check in aircraft	
	K: 14 CFR § 125.287	
	K: 14 CFR § 125.291	
	K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10	
	K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10, Fig. 5-47	
5.2	Conduct check using aircraft and simulator	
	K: 14 CFR § 125.287	
	K: 14 CFR § 125.297	
	K: 14 CFR § 125.291	
5.3	Conduct check in simulator	
	K: 14 CFR § 125.287	
	K: 14 CFR § 125.297	
	K: 14 CFR § 125.291	
5.4	Evaluate operations procedures and equipment	
	K: 14 CFR § 125.31	
	K: 14 CFR § 125.43	
	K: 14 CFR § 125.73	
	K: 14 CFR § 125.75	
	K: 14 CFR § 125.351	
	K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10	
6.	Task outcomes	
	K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10	
	Knowledge good for all of step 6	
6.1	Successful flight check	
	6.1.1 Debrief pilot	
	6.1.2 Complete FAA 8410-3 form indicating approval and authorizations	
	6.1.3 Make logbook endorsement if desired	
	6.1.4 Close PTRS record	
	K: Order 1380.51	

- 6.2 Unsuccessful flight check
 - 6.2.1 Debrief pilot on reasons for failure
 - 6.2.2 Complete FAA 8410-3 form indicating reasons for disapproval
 - 6.2.3 Send copy to operator
 - 6.2.4 Close PTRS record
 - K: Order 1380.51

- 7. Future activities
 - K: Order 8900.1, Vol. 5, Chap. 2, Sec. 10

NOTE: Knowledge is good for all of step 7

- 7.1 The records of any pilot check will be reviewed as part of future surveillance
- 7.2 The pilot may return for subsequent competency of proficiency checks
- 7.3 The inspector may initiate an enforcement investigation, as appropriate, if the pilot is involved in an accident, incident, or possible violation of regulations
- 7.4 Possible reevaluation under Section 44-709 of the FAA Act